

# Rules of Store Management

## 1 General provisions

The Store Management Rules (the “**Rules**”) are basic procedures and rules made by the Epec E-commerce Co., Ltd., the operator (the “**Platform Operator**”) of Epec International E-commerce platform (the “**Platform**”) about Registered Members running store business on the Platform in accordance with relevant laws and regulations.

## 2 Application for Opening

2.1 One Member can only open one online store on the Platform by its Representative.

2.2 Requirements for application

Applicants for Supplier Member shall meet the following requirements and procedures to apply on the Platform for opening store function:

2.2.1 The identity as of Supplier Member remains;

2.2.2 Identity of such applicant is reviewed and approved by the Platform;

2.2.3 The applicant company is in the state of “enabled”;

2.2.4 The applicant company has contacted the Epec Procurement Manager and finalized the offline qualification review for store application.

2.3 Application steps

2.3.1 Where the member is a supplier member, click and enter “My EPEC”. Click the “Application” button under the “EPEC Store” on this page.

2.3.2 After passing offline qualification review and establishing service relations with corresponding Epec Procurement Manager, provide all necessary information online for store application, and click “Submit” before the Platform reviews and approves.

2.3.3 The mark of Store Opening will become “Pending” while showing “Your store application is submitted successfully, please be patient for the verification.”

2.3.4 The newly-applied stores in the status of “Pending” cannot be queried or viewed by Buyer Members.

## 3 Review of Opening

### 3.1 Period of review

The Platform Operator will finalize review within seven working days after receiving the store application.

### 3.2 Review conditions

The Platform Operator will review the application according to applicant's qualification, price, services etc. based on the information provided and such other information as its deems relevant.

### 3.3 Review status

3.3.1 When the application is approved, the status of store will be "Approved" while showing "Your store application has been approved".

3.3.2 When the application is refused, the status of store will be "Not Approved". Member can check the reason why the review is refused.

## 4 Store's Period of Validity

4.1 The store's period of validity is ten years from the date when the Platform approves the application for opening store function of the Supplier Member.

4.2 When the store expires, the store's status will be automatic updated to "expires" while showing "Your store has expired, please contact the Epec Procurement Manager to extend the period of validity."

4.3 The expired store cannot be queried or viewed by the Buyer Members.

4.4 When the Period of Validity expires, The Supplier Member needs to re-apply for renewal opening. The Platform Operator shall consider the operation of the Supplier Member and decide to grant or reject the renewal application. The term of a renewal is one year.

## 5 Store Freezing

5.1 If the Supplier Member breaches transaction rules or is reported for breach of contract, the Platform will freeze the store according to the seriousness of the breach. The store will be in the status of "Frozen" while showing "Your store has been frozen, please check the information."

5.2 If any Registered Member finds the store is in the status of Frozen, please contact the Epec Procurement Manager.

## 6 Store Transfer

6.1 To safeguard rights and interests of Buyer Members, the Platform does not allow any Supplier Member to transfer, convey or assign the right of

operating online stores and other relevant rights and interests to any third parties, or to engage third parties (other than employees) to manage such online stores.

- 6.2 If any Supplier Member acts in violation of Section 6.1, which might be complained by a third party and report to the Platform, and such violation is confirmed by the Platform, such Supplier Member breaches the Rules, the Platform will freeze the store and such breach will be treated in accordance with relevant provisions in the Service Agreement.

## 7 Store Termination

If a Supplier Member requests to terminate the store for its own reasons, the Supplier Member should submit an application 30 days in advance. After the review and approval by the Platform Operator, required information shall be continuously posted on the prominent position of the Supplier Member's front page for public notice. If during the period for such public notice, there remains pending matters such as pending business or quality disputes, the store shall not be terminated until these pending matters are settled. (However, the Supplier Member shall be forbidden to conduct the any new business if the foregoing matters have not been settled even if the period for public notice has expired).

## 8 Store Management

- 8.1 The opened stores can use the following store management functions on the Platform: setting up the company overview, company profile, and navigation bar.
- 8.2 In the company overview bar, the Supplier Member can edit company overall information, development history, company culture, credentials and honors, etc.
- 8.3 In the company overview bar, the Supplier Member can add, edit, use, forbid and delete specific content.
- 8.4 The updated contents in the company overview and company profile and contacts bars shall be submitted to the Epec Procurement Manager for review. The review status includes "Refused" and "Approved". The Supplier Member can check the reason of refusal and reedit the contents.
- 8.5 In the navigation settings bar, the Supplier Member can set the categories and messages displayed in the navigation bar.
- 8.6 The Member shall post the information of business license and administrative permit information relevant to its business on the prominent position of its front page. If the foregoing information changes, the Member shall update such information in a timely manner.

## 9 Release of Goods and/or Services Information

9.1 The information of the goods or services disclosed by Members shall be comprehensive, true, accurate and timely. Members have corresponding legal rights of the released information on the store. Otherwise, the Platform can take measures against the information released by Members on the store in accordance with applicable laws, the Service Agreement or the Platform Rules.

9.2 The goods or services provided by Members shall meet the requirements of personal safety, property safety and environment protection. Members shall not provide goods or services prohibited by the laws and administrative regulations.

9.3 Members shall ensure that the information published shall not contain:

9.3.1 Violations against the prohibitive regulations of national laws and regulations;

9.3.2 Political propaganda, feudalistic superstition, obscenity, eroticism, gambling, violence, terror or instigation of criminal behavior;

9.3.3 False or misleading advertisement by way such as faking transaction, or users' comments, or fabricating inaccurate, fraudulent or misleading content;

9.3.4 Violation of others' intellectual property or content containing the trade secrets of a third party or other exclusive rights;

9.3.5 Insulting, defamatory or intimidating content or content that relates to another's privacy or other information infringing on another's legal interests;

9.3.6 Existence of malware or program code, such as viruses, trojan horses and worms that could damage, falsify, delete or affect the normal operation of any platform system, or secretly acquire the data and personal information of the platform and other users without authorization;

9.3.7 Implementing tying-in sales of goods or services without setting reminder or setting the tie-in sales of goods or services as a default option;

9.3.8 Other contents which are not suitable to be released on the Platform because of violation of social/public interest, public morality or provisions of the relevant agreements and rules.

## 10 Information Protection

10.1 When using the service provided by the Platform, each Registered Member agrees to follow the Service Agreement and the Regulations of Privacy, Trade Secret Protection and other laws and regulations regarding

the information protection to collect, keep, use, disclose and protect the Registered Member's information.

10.2 For the script, photo, video, audio and other information provided and released by the Supplier Member, the Supplier Member agrees to, within the period of copyright protection, grant the Platform Operator and its related companies with the global exclusive right of use and the right of re-delegating to the third party's use, allow the Platform Operator and its related companies to keep, use, copy, revise, edit, issue, display, translate and distribute information or produce the derivatives, and include the above information in the other works in the known or to-be-developed form, media or technologies.

10.3 Members who provide search results of goods or services according to other Members' characters such as the hobbies and consumer habits, shall provide other Members search results and options that are not specific prepared according to their characters, in order to equally protect the legitimate rights and interest of other Members. Members shall obey the Advertising Law of the People's Republic of China when sending advertisements to other Members.

## 11 Violation and Treatment

11.1 It is deemed as violation if one of the following circumstances occurs:

11.1.1 Any violation of applicable laws or regulations;

11.1.2 Any violation of the Rules;

11.1.3 The Supplier Member cannot provide sufficient proof and reasonable explanation of such Supplier Member data's abnormality concluded by analyzing the relations between such Supplier Member's user data and mass user data.

11.2 Treatment measures of violations

The Platform may take one or more treatment measures regarding the actions of the Supplier Member on the Platform, including but not limited to:

11.2.1 Delete or shield relevant information;

11.2.2 Remove or supervise relevant products;

11.2.3 Limit participation in marketing activities;

11.2.4 Suspend all or part of service;

11.2.5 Freeze the store;

11.2.6 Deduct losses and other costs;

11.2.7 Demand the Supplier Member to compensate the Platform Operator and/or damaged third party for all losses;

11.2.8 In case of fundamental breach, the Platform can close the store and terminate service provided;

11.2.9 Other violation treatment measures stipulated by the Service Agreement and other agreements and rules promulgated by the Platform.

11.3 The violation treatment made by the Platform against the Supplier Member and the store will not exempt the Supplier Member from his/her legal responsibilities to be assumed in accordance with applicable laws and regulations.

11.4 Publicizing the treatment

The Platform can publicize the information about treatment measures against breach and information of other violations confirmed in valid legal documents issued by the administrative or judicial authorities on the Platform.

## 12 Supplementary Provisions

12.1 The Rules shall be effective on January 1, 2019. .

12.2 The Rules shall be interpreted by the Platform Operator.

12.3 The Platform Operator reserves the right to amend the Rules or formulate the supplementary rules and publicize the amended rules or the supplementary rules from time to time. The amended rules or relevant supplementary rules will be effective on the designated date in the public announcement. The Rules shall be legally binding on all relevant parties on the Platform from the effective date.